

Excellence In Caring

Professional Administrative Services, LLC

<i>Management</i>	<i>Quality of Life</i>	<i>Quality of Care</i>	<i>Education</i>
20 Beaver Drive	Egg Harbor Township, NJ 08234		(609) 926-6844

Excellence In Caring, LLC is pleased to announce the following Assisted Living Administrator Certification Courses for the year 2007. This course will provide the basic 56 hours of preparation for the Assisted Living Certification test to be given by the State of New Jersey. Following the 40 class hours, the student will be provided with 16 hours of supervised field training necessary to qualify for the State certification exam. **This course is approved for 20 CEUs for licensed nursing home administrators by the New Jersey State LNHA Licensing Board.**

COURSE DATES

COURSE LOCATIONS

March 3, 4, 5, 10, 11, 12
Practicum 3/19/07
Practicum 3/20/07

Sunrise of Marlboro (Monmouth)
Sunrise of Marlboro (Monmouth)
Bayside Manor (Monmouth County)

April 20, 21, 22, 27, 28, 29
Practicum 5/1/07
Practicum 5/2/07

Sunrise of Galloway (Atlantic County)
Sunrise of Galloway (Atlantic County)
Woodview Estates (Atlantic County)

June 1, 2, 3, 8, 9, 10
Practicum 6/11/07
Practicum 6/12/07

Brighton Gardens of Paramus (Bergen County)
Brighton Gardens of Paramus (Bergen County)
Sunrise of Paramus (Bergen County)

September 7, 8, 10, 16, 17, 18
Practicum 9/24/07
Practicum 9/25/07

Brighton Gardens of Edison (Middlesex County)
Brighton Gardens of Edison (Middlesex County)
St. Joseph's Senior Home (Middlesex County)

REGISTRATION INFORMATION

Payment **must** accompany the registration form (attached)..All course materials are included in the registration fee. The registration fee does not include the cost of fingerprint supported criminal history checks or the cost of taking the New Jersey examination.

You may register by mail (with payment) or fax (with credit card information) to:

Excellence In Caring

Professional Administrative Services, LLC

20 Beaver Drive

Egg Harbor Twp., NJ 08234-7819

Phone: (609) 926-6844

Fax: (609) 926-6845

E-mail: kstratoti@excellenceincaring.com

Cancellations: Cancellations received before the final deadline for each course are refundable less a \$100 administrative charge. Cancellations received after that date are non-refundable, but the fee paid less the \$100 administrative charge can be applied to a future program.

REGISTRATION DEADLINES & FEES:

Early Deadline \$1200.00 (2 weeks prior to start of class)

Final deadline \$1300.00

Special discount rates negotiated for groups of 3 or more attendees

7.5 CEU's can be obtained on any day other than the practicum Fee \$150.00

INSTRUCTORS

Karen Stratoti, RN, BSN, CNHA, NJCALA: Nationally certified in Long Term Care Administration through *ACHCA*; served on NJ State Department of Health advisory committees for the development of assisted living certification requirements. Senior partner and principle consultant for *Excellence In Caring*. **Published Author of “Excellence In Caring - An Assisted Living Guide to Community Development and Hope”**

Judith M. Shambo, OSF, MA, CSW, LNHA, NJCALA: Certified social worker; administrator, instruction and operational consultant in both long term care and assisted living regulations.

Barbara Dix, RN, MPA, NJCALA Twenty-eight years of New Jersey State Service for the Department of Health in regulatory/enforcement, with expertise in infection control.

Tepper and Rabin Consultants (Certified Consultant Pharmacists) Seventeen years experience as consultant pharmacists involving nursing homes, assisted living residences and related institutions encompassing the New Jersey and Pennsylvania area. Active participant in services for JCAHO recognized facilities and preparation for initial Accreditation Inspection for Joint Commission facilities.

Instructor team may vary with date and location.

NEW PUBLICATION

We would like to take this opportunity to introduce **“Excellence In Caring - An Assisted Living Guide to Community Development and Hope”**. This book is an important step towards a more community based approach to Assisted Living. Insightful, comprehensive, educational and passionate, this book has been written with thoughtfulness and compassion for both the caregiver and those they serve.

We recommend you purchase this book prior to attendance through the following:

To order call (888) 280-7715 or visit www.authorhouse.com and/or www.amazon.com.

\$22.95 Quality Trade Paperback

\$33.95 Quality Dust Jacket Hardcover

REGISTRATION FORM

You may register by mail (with payment) or fax (with credit card information) to:

Excellence In Caring

Professional Administrative Services, LLC

20 Beaver Drive

Egg Harbor Twp., NJ 08234-7819

Phone: (609) 926-6844

Fax: (609) 926-6845

E-mail: kstratoti@excellenceincaring.com

Name: _____ Title: _____

(As you would like it to appear on Certificate)

Organization: _____

Business Address: _____

City: _____ State: _____ ZIP: _____ County _____

Home Address: _____

City: _____ State: _____ ZIP: _____ County _____

Work Phone:(_____) _____ FAX: (_____) _____

Home Phone:(_____) _____ email: _____

Please register me for the following **Assisted Living Administrator Certification Course**:

3/3/07 through 3/20/07

6/1/07 through 6/12/07

4/20/07 through 5/2/07

9/7/07 through 9/25/07

Registration Fee Enclosed \$ _____ (Make checks payable to Excellence In Caring, LLC)
Registration **MUST** be accompanied with Payment

Please charge to my **VISA or MasterCard**: VISA _____ MasterCard _____

Name: _____

Account #: _____ Expiration Date: _____

CVV2 No.: _____ (See reverse side of card for 3 digit number)

Billing Address: _____

Signature: _____